

AGENDA
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL AUDITORIUM
JANUARY 12, 2012 – 7:30 P.M.

CALL OF ROLL

Mr. Richard E. Arline
Mrs. Teletha A. Brown, President
Mr. Delvin Burton
Mrs. Nancy LaCorte
Mr. Thomas J. Lewis

Mrs. Eva M. Nagy
Mrs. Julia Presley, Vice President
Mr. Richard Seamon
Ms. Keisha Smith-Carrington

Student Liaisons
Niti Patel
Kevin Liu

Mr. Edward Q. Seto, Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction
Mr. Brian Bonanno, Interim Director of Personnel Services
Mr. Henry Sherren, Director of Pupil Personnel Services
Mr. Orvyl Wilson, Director of School Management and Student Advocacy
____ Members of the Public

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on May 4, 2011. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

CURRICULUM AND INSTRUCTION: *To commit to continuous improvement of student achievement through the design and alignment of rigorous curriculum to the 2009 NJCCC and Common Core Standards as evidenced by the percentage of students performing at grade level as measured by multiple measures. These measures include, but are not limited to: K-12 Running Records, High Frequency Words, Spelling Inventory, K-2 Assessment, DRA, Common Assessments, Marking Period Assessments, Mid-Terms, Final Exams, Learning Benchmarking, Pre- and Post- Assessments, Teacher Evaluations, State Assessments, Student Work, etc.*

COMMUNICATIONS AND PUBLIC ENGAGEMENT: *To strengthen District communication through the use of the District and school based web sites and other electronic media and to evaluate the District's need for volunteers and research ways to collect and organize data regarding potential volunteers, their interests, skills and hours of availability.*

SAFETY AND SECURITY: *To continue the District's efforts to change the culture and environment of our schools and to build positive relationships that promote respect, motivation for learning, and creativity in and for our students.*

FACILITIES: *To study the recommendations regarding educational organization and restructuring, building infrastructure and site development contained in the Long-Range Facilities Plan 2011–2021, in order to develop short- and long-term facilities options for Board of Education consideration.*

I. Presentation (15 Minutes):

- **2012 Assessment Presentation (Focus on Franklin High School)**

Dr. Charles Serson, Interim Principal and Ms. Claire Hamm, Guidance Supervisor 9-12.

II. Superintendent's Report**III. Board President's Report****IV. Action to Adopt the Agenda**

Moved

Seconded:

ArlineBurtonLaCorteLewisNagyPresleySeamonSmith-
CarringtonBrown**V. Committee (Chairs) / Liaison Reports**

(various reports included in the packet)

VI. Comments From The Public *(5 minutes per speaker - any topic)***VII. Board Member Remarks****VIII. New Business****R-1 Reports**

Moved:

Seconded:

Acknowledge receipt of the following report attached hereto and made a part of the minutes:

HIB Investigation Report

12/16/11 - 1/4/12

Exhibit R-1

ArlineBurtonLaCorteLewisNagyPresleySeamonSmith-
CarringtonBrown**M-1 Minutes of Board Meetings**

Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

a. December 22, 2011

Regular

Exhibit M-1.a

b. December 22, 2011

Confidential

Exhibit M-1.b

ArlineBurtonLaCorteLewisNagyPresleySeamonSmith-
CarringtonBrown

Administration

A-1 Travel & Related Expense Reimbursement

Moved:

Seconded:

Adopt the following resolution:

WHEREAS, The Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

WHEREAS, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, A Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, The Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions.

(Exhibit A-1 attached hereto and made a part of the minutes.)

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown
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A-2 Revised Policies - 2nd Reading

Moved:

Seconded:

Approve the second reading and adoption of the following revised Policies as detailed in Exhibit A-2.a and A-2.b attached hereto and made a part of the minutes:

- a. Policy No. 5111 Admission (revision to better reflect district practice)
- b. Policy No. 5117 School Attendance Areas (revision to better reflect district practice)

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown
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A-3 Re-Adopt Policy

Moved:

Seconded:

Approve the re-adoption of the following Policy as detailed in Exhibit A-3 attached hereto and made a part of the minutes:

Policy 6171.3 At-Risk and Title 1

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
 Carrington

A-4 Accept Donation

Moved:

Seconded:

Accept, with appreciation, the following donation:

A donation of \$1,500 from Investors Bank to Pine Grove Manor School's playground project.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
 Carrington

Business Affairs

B-1 Contract Approval

Moved:

Seconded:

Approve the following:

- a. A contract with Black Bear Lake Country Club, Millstone Township, New Jersey for the Franklin High School 2012 senior class trip on May 29, 2012, as detailed in Exhibit B-1.a attached hereto and made part of the minutes. Funded by FHS Student Activities Account.
- b. A contract with Black Bear Lake Country Club, Millstone Township, New Jersey for the Franklin Middle School eighth grade class trip on June 5, 2012, as detailed in Exhibit B-1.b attached hereto and made part of the minutes. Funded by FMS Student Activities Account.
- c. A joint transportation contract receivable with Hillsborough Board of Education from December 1, 2011 to June 30, 2012 for one student attending St. Joseph's High School, Metuchen, New Jersey, as identified as Contract HBSJ-12R, as detailed in Exhibit B-1.c attached hereto and made part of the minutes.
- d. An agreement with Lifetouch NSS, Phillipsburg, New Jersey, to provide school pictures for Franklin Middle School students for the 2012-2013 school year, as detailed in Exhibit B-1.d attached hereto and made part of the minutes. Funded by students.
- e. A proposal with Birdsall Services Group, Eatontown, New Jersey, to provide an Indoor Air Quality (IAQ) Written Program for thirteen (13) buildings, as required by the New Jersey Public Employees Occupational Safety and Health (PEOSH) Indoor Air Quality Standard (N.J.A.C. 12:100-13) (2007) at a fee of \$7,050, as detailed in Exhibit B-1.e attached hereto and made part of the minutes. LEA funded.

- f. A proposal with Birdsall Services Group, Eatontown, New Jersey, for on-call indoor air quality investigation services for the 2011-2012 school year as detailed in Exhibit B-1.f attached hereto and made part of the minutes. LEA funded – not to exceed \$50,000.
- g. A proposal with VS Land Data, Phillipsburg, New Jersey, for professional surveying services for the temporary classroom unit project at a fee of \$8,900, as detailed in Exhibit B-1.g attached hereto and made part of the minutes. LEA funded.
- h. A proposal with Melick-Tully and Associates, Inc., South Bound Brook, New Jersey, to perform a soils and foundation investigation for the temporary classroom unit project at a fee of \$6,400, as detailed in Exhibit B-1.h attached hereto and made part of the minutes. LEA funded.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-
Carrington Brown

B-2 Closing of the Adult Education Account

Moved:

Seconded:

Approve the closing of the Adult Education Account and authorize the transfer of available funds (approximately \$4,975.00) to the General Fund.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-
Carrington Brown

B-3 Cancellation of Capital Project Balances

Moved:

Seconded:

Approve the cancellation of the following Capital Project Balances:

Franklin Park School – Door & Window Replacement
\$13,331 – Funded by State Receivable
\$19,582 – Return to Capital Reserve

Elizabeth Avenue School – Door & Window Replacement
\$3,492 – Return to Capital Reserve

MacAfee Road School – Greenhouse
\$3,492 – Return to Capital Reserve

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-
Carrington Brown

Curriculum and Instruction

C-1 Field Trip Destinations

Moved:

Seconded:

WHEREAS, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

RESOLVED, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey for academic competitions; be it further

RESOLVED, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in Exhibit C-1 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

C-2 Field Trip Applications (Involving overnight, over 150 miles, or air travel)

Moved:

Seconded:

Approve the following field trips:

- a. Franklin High School Model United Nations attend the 2012 Philadelphia High School Model UN Conference sponsored by the Institute for Domestic and International Affairs, Philadelphia, PA, February 22-26, 2012 as detailed in Exhibit C-2.a attached hereto and made a part of the minutes.
- b. Franklin High School Model Congress to attend the 2012 Rutgers University Model Congress Conference sponsored by the Institute for Domestic and International Affairs, New Brunswick, NJ, April 19-21, 2012 as detailed in Exhibit C-2.b attached hereto and made a part of the minutes.
- c. Franklin High School Model United Nations attend the 2012 National High School Model UN Conference held jointly at the United Nations and the New York Hilton. New York, NY, March 7-10, 2012 as detailed in Exhibit C-2.c attached hereto and made a part of the minutes.
- d. Franklin High School Model United Nations attend the 2012 Washington Area Model UN Conference , George Washington University, Washington, DC, March 21-25, 2012 as detailed in Exhibit C-3.d attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

Personnel

P-1 Personnel Report No. 10, dated January 12, 2012

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No.10. (Exhibit P-1 attached hereto and made a part of the minutes.)

_____ Arline	_____ Burton	_____ LaCorte	_____ Lewis	_____ Nagy	_____ Presley	_____ Seamon	_____ Smith- Carrington	_____ Brown
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IX. Comments From The Public *(5 minutes per speaker—any topic)*

Note: Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

Alternate Location**Confidential Session *(if deemed necessary)***

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

_____ Arline	_____ Burton	_____ LaCorte	_____ Lewis	_____ Nagy	_____ Presley	_____ Seamon	_____ Smith- Carrington	_____ Brown
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Returned to open session at _____ p.m.

X. Adjournment 10:00 P.M. *(In accordance with Bylaw No. 9322)*

Moved:

Seconded:

Action to adjourn.

_____ Arline	_____ Burton	_____ LaCorte	_____ Lewis	_____ Nagy	_____ Presley	_____ Seamon	_____ Smith- Carrington	_____ Brown
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